Dear Graduate Students,

Welcome to the new academic year and I hope it is a challenging and productive year for you as you progress through your programs.

As a Brennan School of Business student, you have access to the Graduate Career Center and its services for life. Recent articles in the Wall Street Journal and career websites explain how networking with your school and utilizing its career resources can be more advantageous than posting your resume on mega job boards.

Your BSB Career Center offers the following services:
- Resume writing, editing or critiquing
- Career advice – career transition—job search techniques
- Interview preparation
- Networking opportunities with advisory board members and alum
- Access to job search data bases and on-line skills assessment tools.

These are just some of the regular services offered to our students and alum. I invite you to contact me and hope to see you at events and in class.

Grace Whiting
Director Career Development
Brennan School of Business
Lewis 202—gwhiting@dom.edu—708-524-6456

Congratulations

- Jim Wazorick’s job search has landed him a position as the IT Manager at Tru Vue in McCook. Jim is completing his MS/CIS program this fall.
- Chris Wildman (MSA May ’08) called and told me he is preparing for the CPA. He works for Mesirrow Financial and loves it. He and his fellow employees were discussing the CPA and their advice is, “Don’t wait a year or two to take it – as there are so many changes in the field and you want to be fresh for the exam.”
- Jelena Grbic (MBA, Jan. ’07) just accepted a job offer at Navistar.
- Good Luck! Seeta Reddy (MSA May ’06, Tax Specialist) has been spotted on campus, totally immersed in studying for the CPA.

The CPA Exam Website—bookmark it! www. illinois-cpa-exam.com

Resume Tip
Does your resume show that you are in a graduate program?

New students should immediately update their resume to reflect that they are MBA, MSA, MS/CIS or MS/MIS Candidates.

Job Web Sites

Students, if you use a website that has been helpful in your job search or one which specializes in your field, please send it to me and we will share it.

gwhiting@dom.edu

www.iscpa.org
DU is an ISCPA member. Students: register resume, search for internships and jobs. Alums welcome.
Some Recent Positions

Leggett & Platt (full time positions– company located by Midway Airport)

Rates Analyst
L&P, a FORTUNE 500 Company and manufacturer of engineered systems, seeks a Rates Analyst for its L&P Logistics Department in Chicago, IL. This person will report directly to the General Manager of International Logistics.

The Rates Analyst will be responsible for analysis and reporting of operational issues. This person will perform analysis of international logistics services on both inbound and outbound activity as well as ad-hoc query and reporting capabilities. The Rates Analyst will assist in quoting process and will also develop and utilize analytical tools for rate analysis, maintenance of International Rate database, and Import Air Freight rate matrix from L&P preferred carriers. Additional responsibilities will include maintaining and updating all transportation rates.

We are looking for a highly analytical person with experience in math, statistical processes or logistics and two years of international transportation-related experience. Specifically, experience in rate and mode analysis, contract administration and carrier costing is preferred. Access, Excel, Word, Outlook and working with data query applications is required.

Logistics Coordinator Assistant (entry level)
Log bookings / quotes on International shipments air & water. Follow up with branches on documents and with forwarders on shipment details for AES filing. File AES filings electronically for branches, log shipments into Insurance website for data capture. Update current Standard Operating Procedures (SOPs). Maintain library of ocean carrier’s services, Audit Invoices. Verify the implementation of solutions. Assist with monthly cost savings and or cost avoidance savings reporting. Initiate action to prevent the occurrence of any nonconformities.

QUALIFICATIONS:
Degree or equivalent combination of education and experience. Minimum 1 year experience in International Transportation. Strong communication skills (verbal and written). Proficiency in Word and Excel, strong mathematical aptitude, detail oriented. Strong organizational skills and ability to manage multiple tasks.

Supply Chain Support
REPORTS TO: Director of Strategic Development
Interim liaison between suppliers & origin CFS, destination trans-load center & Branches, Logistics Coordinators. Monitor Order Management System, work with branches on shipment details; urgency, deadlines, reschedules, etc. Monitor Direct shipped containers destined for Trans Load, and communicate accordingly to all necessary parties. Breakdown charges of CFS shipments & Trans load shipments to be billed to appropriate branch. Coordinate communication between Logistics & Freight Coordinators for delivery to final destinations. Assist with Full container Quotes & Freight Rate database(s). Maintain Data in Vendor/Order Management system(s). Assist with Import & Foreign to Foreign Air/LCL thru Vendor/Order Management systems. Initiate action to prevent the occurrence of any nonconformity related to product, process and/or the system. Identify and record any problems relating to the product, process and the quality system. Initiate, recommend or provide solutions through designated channels.

QUALIFICATIONS:
Bachelor Degree or equivalent experience. Strong Math aptitude. Ability to multi-task, excellent communication skills both verbal and written, 2 years of International Transportation experience, proficient in Excel/Word, detail oriented. Strong organizational skills, knowledge of LCL, consolidation & trans-load

Financial Data Analyst (full time)
Financial data analyst needed to support the operation of automated stock trading system. This critical role combines elements of data analysis and process management with key day-to-day operational functions. The successful candidate must be a team player, have the ability to build scalable processes, and have effective problem-solving and communication skills.

RESPONSIBILITIES INCLUDE:
Perform daily, weekly, and monthly procedures to collect and analyze data for automated trading operation. Define and implement new procedures as needed for data collection and analysis. Develop and maintain documentation and standards. Perform regular data integrity checks and statistical analyses to optimize system inputs and system performance. Identify, track, and maintain metrics for trading system operations. Maintain accurate records. Select and implement software tools to support execution and management of procedures. Bachelors degree: coursework in statistics, finance, and computer science. At least 2 years of LINUX and scripting experience (Perl, Python, SQL) and relevant work experience. Able to multi-task and work under pressure.

Send resumes to gwhiting@dom.edu and include the job title in the subject line.
See more jobs on our consortium’s website
www.iscpa.org
(Illinois Small College Placement Association)